

## POLICY OF POLITECNICO DI MILANO ON INTERNSHIPS, GIVEN THE TRANSIENT PHASE POST HEALTH EMERGENCY COVID-19

### INTERNSHIPS IN ITALY

Can start (or continue, if ongoing):

- **in presence only**

or

- **in a mix of agile and presence mode**

or

- **in agile mode only (online work)**

The **modality in presence only is preferable**, in compliance with the host organization's corporate prevention protocol and regulations. The **agile mode** is allowed only **if the modality is foreseen by the work organization of the host organization and may not be allowed by all the regions for extracurricular internships**; furthermore, the **proposed activities have to be compatible** with the ways and the competencies that can be acquired in an agile mode; in addition, the host organization has to guarantee the achievement of the educational goals indicated in the internship document, through constant supervision.

- To carry out internships **in presence mode only** it is enough to require the activation through **the standard procedures**.
- To carry out internships **in agile mode totally or partially it is required, in addition, to fill in and sign a specific supplementary agreement** to be **downloaded here** and to be sent by email to **the relevant SAT** or to **Career Service**, depending on what will be indicated after doing the request for the activation of the internship through **the standard procedures**.

The mode of carrying out the internship can vary in progress, but any variation **must be promptly communicated by email** to **the relevant SAT** or to **Career Service** for insurance reasons.

### INTERNSHIPS ABROAD

Can start (or continue, if ongoing):

- **in presence only**

or

- **in a mix of agile and presence mode**

or

- **in agile mode only (online work from home)**

**provided that it is permitted by local regulations** related to the management of the COVID-19 emergency, which is the responsibility of the host organization to verify.

*PLEASE NOTE:*

- The host organization must provide the intern with the information and support necessary to obtain the most appropriate visa / permit to carry out the experience in compliance with the legislation of the host country.
- The intern is responsible to inquire about the procedures and timing of health checks that may be required before or after the entry into the host country
- Politecnico di Milano is not responsible for any unexpected cancellation of the internship agreements between the host organization and the intern and the related economic consequences